

**BOARD OF DIRECTORS**  
**EVANSVILLE CITY/VANDERBURGH COUNTY**  
**CENTRAL DISPATCH**

**CENTRAL DISPATCH CONFERENCE ROOM**

**January 26, 2012**  
**8:30 a.m.**

**Next Meeting:** Thursday, February 23, 2012  
**Executive Committee:** 8:00 a.m.  
**Full Board:** 8:30 a.m.

**Attendees:**

Police Chief of Staff Andy Chandler  
Fire Chief Mike Connelly  
Sheriff Eric Williams  
Suburban Fire Representative Keith Kahre  
EMA Director Sherman Greer  
City Council Representative Missy Mosby  
County Commission Appointee Jo Anne Smith  
Mayoral Representative Christine Keck  
County Council Appointee John Engelbrecht  
Deputy Director Leslie Buckman  
Director Rodney Buchanan

**Absent:**

Board Attorney—not yet appointed

Director Rodney Buchanan welcomed the new members and everyone introduced themselves. He then opened the floor for nominations for President for the upcoming year. County Commission Appointee Jo Anne Smith nominated Sheriff Williams, seconded by Suburban Fire Representative Kahre. No other nominations, motion approved unanimously.

Jo Anne Smith then nominated Suburban Fire Representative Keith Kahre to serve as vice-president, seconded by Police Chief of Staff Andy Chandler. No other nominations, motion approved.

Sheriff Williams then stated that he would strive to keep the meetings this year to under an hour, and to have the communications upgrade project well under way by the end of the year.

He also said that proxies should be the same person consistently if the department head is unable to attend.

## **Approval of Minutes:**

**Motion to approve the minutes of December 15<sup>th</sup>, 2011, made by Police Chief of Staff Chandler and seconded by Fire Chief Connelly. Motion carried.**

## ***Central Dispatch Report***

### **Employee/Applicant Update:**

Director Buchanan reported that due to the departure of one employee at the end of last year, there are now three telecommunicator vacancies. The top three applicants have passed all tests, been approved by the mayor, and are waiting to take their physicals. Targeted start date is February 20<sup>th</sup>. Training will last approximately 5-6 months.

### **Communications Upgrade Committee:**

Director Buchanan gave the new board members a brief update on the project and informed them that all equipment is nearing end of life. Technician Bill Wright and EMA Assistant Director Adam Groupe are working on a Request for Proposal to search for a project consultant. When completed, they will take it to the committee and then to the Board of Directors for final approval. Mr. Buchanan hopes to have the RFP completed by April.

### **Annual Report:**

Mr. Buchanan gave a brief overview of yearly statistics. He reported that the yearly budget is approximately \$3.3 million, and listed some of the capital improvements made in the last year. They include landscaping, new roof and windows, filling large sink holes, interior painting, cleaning carpets, and installing energy saving devices projected to save up to \$9,000 per year.

Goals for 2012: Have a consultant in place and working on the communications upgrade project, be fully staffed, explore alternative scheduling, and look into finding ways to reduce the number of 9-1-1 hang up calls.

### **Announcements:**

Director Buchanan reported that he attended a Crew Resource Management seminar, hosted by Scott Township Fire Department, which stressed the importance of incident-wide communication and utilizing all resources available during times of crisis.

### **Contract Approval:**

The contract for ESRI, who provides the software used for mapping, is ready for renewal. There are no changes or increases from the current contract. Amount is \$3400. **Motion to renew ESRI contract for \$3400 made by County Commission Appointee Jo Anne Smith, and seconded by Suburban Fire Representative Kahre. Motion carried.**

**Other Business:**

Director Buchanan gave the Board a list of things which he has participated in the past month. Students from the EVSC under the supervision of Rick Schnautz came for a tour, he attended the first traveling city hall meeting, and will attend the EMA meeting focusing on winter weather situations this afternoon.

EMA Director Greer reported that the rebanding contracts have been awarded.

**Approval of Claims:**

**Motion to approve submitted claims made by City Council Representative Mosby and seconded Suburban Fire Representative Kahre. Motion carried.**

Sheriff Williams encouraged the members to review the enclosed statistics, and take note of the number of landline calls versus cell calls. This will affect funding due to the declining rate of landline use and falling revenue that ensues with fewer lines paying the surcharge. At this time, there are several bills in the state legislature that could also affect the future funding for dispatch facilities.

**Next meeting date: February 23, 2012.**

**Meeting adjourned.**

**Respectfully submitted,**

**Nancy Coates**

**Copies to:**

**Billy Bolin**

**Eric Williams**

**Missy Mosby**

**Keith Kahre**

**Dave Wedding**

**Rodney Buchanan**

**Steve Schaefer**

**file**

**Chris Pugh**

**Christine Keck**

**Leslie Buckman**

**Jo Anne Smith**

**Adam Groupe**

**Ella Johnson-Watson**

**Kevin Bayer**

**Mike Connelly**

**Sherman Greer**

**John Engelbrecht**

**Andy Chandler**

**Paul Anslinger**

**Lloyd Winnecke**

**Russell Lloyd, Jr.**